



CPAD BOARD REGULAR MEETING **MINUTES**

Monday, February 24, 2020, 7:00 P.M. open session

Meeting held at the Ross Hangar, 3239 Baron Ct, Cameron Park, CA

Directors: Burl Skaggs (President), Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

1) 7:00PM Call to Order/roll call

TB__P__JF__A__GG__P__KK__P__BS__P__ (P-Present, A-Absent)

2) PLEDGE OF ALLEGIENCE

3) ADOPTION OF AGENDA-

Adopted with two corrections: Meeting Date is 24th not 25th, C&R money received was \$1150 not \$1500

4) ADOPTION OF MINUTES:

a) Adoption of Minutes: Special Meeting January 06, 2020-Adopted as published

b) Adoption of Minutes: Regular Meeting January 27, 2020-Adopted as published

5) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

Need better posting of emergency numbers-already in work with revised emergency response postings

We are not pushing FAA hard enough for obstruction mitigation-noted, work in progress to meet with FAA manager in Burlingame

Ask CALFIRE if they would use south end for dozer practice-will contact CALFIRE with request

6) OLD BUSINESS:

a) OBSTRUCTION LIGHT 3 CONSULTING: RFQ/RFP sent to two engineering firms. Responses due.

1. MOTION passed to engage Brandley Engineering to undertake necessary survey, analysis and filing of 7460 form(s) with the FAA in pursuit of resolving priority obstructions to the RWY 31 approach, not to exceed \$4,800..

Motion: TB Second: GG

TB_Y__JF__-__GG__Y__KK__Y__BS__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

b) OBSTRUCTION MITIGATION EFFORTS | REGULAR UPDATE:

- i. Off airport tree mitigation advancing.
 - ii. Continued trimming of in-CPAD trees. Need to accelerate. Thanks to all for continued cooperation.
- c) FISCAL AUDITS FY17-18 & FY 18-19: Ongoing
- d) AIR PARK SELF STORAGE: Development project is alive with Design Review application submitted to El Dorado County and Cameron Park CSD. Manager and Mr. Becker attended CSD architectural review meeting (Jan 27, 2020) and Manager and Director Skaggs attended EDC Technical Advisory Committee meeting (Feb 3, 2020).
- e) CPAD MID- AND LONG RANGE FINANCIAL PLANNING: Update by Director Knud Kirkegaard

2. MOTION passed to approve Resolution No. 20-1 to form Infrastructure & Financial Planning Committee.

Motion: BS Second: KK
TB_Y_JF_-__GG_Y_KK_Y_BS_Y_ (Y-YES, N-NO, A-Abstain, /-Absent)

- f) OFFICE RENOVATION: Motion to approve proposal for office renovation. Revised plan for replacing fixtures, carpet, lights and paint as proposed at January Regular Meeting.

3. MOTION approved to Renovate CPAD Airport Office not to exceed \$2,500.

Motion: TB Second: GG
TB_Y_JF_-__GG_Y_KK_Y_BS_Y_ (Y-YES, N-NO, A-Abstain, /-Absent)

- g) ADDITIONAL EMERGENCY ACCESS GATE: Proposal for new (incremental) gate through the chain link fence at south end of field (near corner of Cameron Park Drive and Oxford). A small grass fire demonstrated we have poor access for CalFire/EMS to that area. There is a gate at Dave's Rental Car which may be blocked due to parked vehicles. There is a gate near Mr. Byrne's residence, but terrain is not favorable to fire trucks. An additional gate is suggested after coordination with Cameron Park Fire.

4. MOTION to engage vendor and install additional access gate to south overrun area.

Motion: Second:
TB___JF___GG___KK___BS___ (Y-YES, N-NO, A-Abstain, /-Absent)

Motion Tabled until next regular meeting to evaluate district financial position.

7) NEW BUSINESS:

- a) COPS AND RODDERS 2020 STATUS UPDATE:
- i. **\$1,150 received from CHP form last year's event. Deposited into street maintenance account**
 - ii. **Selected date (Sep 26, 2020)**
 - iii. **No Expected material changes reported**
 - iv. **Table BOD approval to March Regular Meeting to allow Public Comment**
 - v. **Director Bohlen to be interface between CPAD and FOCA for Cops and Rodders**
- b) DETERMINATION OF EDC SHERIFF & CHP JURISDICTION WITHIN AIRPARK:

- i. Rise in crime incidence noted within the Airpark and, generally, within Cameron Park
 - ii. Research whether streets are public or private and prepare draft letter to Sheriff to clarify so their response can be appropriate.
- c) NEW AIRPARK CONTSTRUCTION:
- i. EID street repair process reviewed showing that they perform temporary patches at the time of work then contract with outside contractors to perform permanent repairs when weather permits. Verified two areas to be repaired at this time.
 - ii. Advising new residents on landscaping limitations (specifically, don't plant tall tree species), considering CC&R changes to reinforce the obstruction issues.

8) COMMITTEE REPORTS:

- a) FINANCE REPORT –Presented by Director Kirkegaard, no issues

9) AIRPORT MANAGER REPORT: Presented by Director Skaggs for Manager Cooksy

10) ADJOURNMENT at 9:00pm

NEXT REGULAR BOD MEETING: March 23, 2020