CPAD BOARD REGULAR MONTHLY MEETING – May 28, 2025

AGENDA

IN-PERSON MEETING

IN ROBERTSON’S HANGAR - 3188 BONANZA DRIVE

Directors: Chris Cockrell, Greg Wright, Mark Eagar, Tina Robertson, and John Cook

1. **7:00 PM Call to Order/Roll Call**

**CC GW ME TR JC (P-Present, A-Absent)**

## **PLEDGE OF ALLEGIANCE**

1. **ADOPTION OF AGENDA/MINUTES**

**MOTION** to adopt Agenda for the May 28, 2025 Regular Meeting of the Board of Directors

### Motion: Second:

**CC GW ME TR JC (Y-YES, N-NO, A-Abstain, /-Absent)**

**MOTION** to adopt Minutes from May 2, 2025 Regular Meeting of the Board of Directors

### Motion: Second:

**CC GW ME TR JC (Y-YES, N-NO, A-Abstain, /-Absent)**

**MOTION** to adopt Minutes from May 5, 2025 Special Meeting of the Board of Directors

### Motion: Second:

**CC GW ME TR JC (Y-YES, N-NO, A-Abstain, /-Absent)**

1. **TREASURER REPORT**  Director Robertson
	1. **Financial reports**
		* + QuickBooks online migration
			+ April 2025 Reports
			+ Bank reconciliation
			+ 24/25 YTD Actual to budget
			+ 24/25 Forecast to budget
			+ 25/26 Budget template
2. **AIRPORT MANAGERS REPORT** **Dennie Salzman**
* Fuel Sales
* EZ Maintenance – Pumps #1, #2 Issues
* Airport Community Workdays
* Rob Ashoff – Rayne Guard demo, May 27
* Met with CALFIRE Captain Steve Lewandowski, Growlersburg Crew is coming to work
* Proper care for tractor and standup mower
* Millennium Aerospace Defense – mowed and cut trees, south end runway!
* Greg Wright installed remote switch in light shed to allow remote reset of airport light controller. Controller still freezes intermittently
* All the community workday volunteers are awesome. Mike Tillison is out there on flightline doing work every week!

1. **UPDATE ON PROCUREMENT AND CONTRACTS** Director Eagar
* AWOS – installation and checkout, FAA inspection completed, CPAF grant money received and Mesotech has been paid.
* Mesotech has recommended that we upgrade the AWOS computer – it is more than 8 years old and having problems with recording announcements. Mesotech provided a a bid for the cost for hardware, configuration, setup (~4300.00). Will discuss as part of fy2026 budgets. May see if CPAF would be able to cost share.
* Potential contract to remove sediment and trees in creek near Cameron Park Drive. Bid received, looking at alternate approaches (contact county, private individuals, etc).
1. **VOLUNTEER SERVICE REPORT** Director Cook
* Continued excellent support by resident volunteers
	+ Highlights: Board Meeting preparation, fuel sales, financial reporting, Airport Coverage planning and training, AWOS upgrade completed and online.
* Equipment repair and maintenance completed for tractor, walk behind mowers, weed sprayer.
* Volunteers for north end mowing (Mike Tillison, Mike Grady ,PJ Jensen, Dennie), west side mowing (PJ, Mark) , south end mowing (Dennie, Millennial Aerospace)
* Phil Albee moved flail mower to Dave Becker for repair.
* `Planned Work Party Saturdays, planning will continue as needed.
1. **PUBLIC FORUM/PUBLIC COMMENT:** *Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Comments and or requests requesting board action will be referred to staff and if appropriate, placed on a future agenda.*

###  OLD BUSINESS

### Status of Airport Layout Plan Director Eagar

* Exhibit A is completed but we are waiting for a meeting with FAA compliance officers before we can begin the full ALP.
* Received list of questions and actions from FAA on ALP. Chris Silva and Terry Bohlen met to discuss response. Terry drafted communication letter, in review. Standing up ad-hoc committee to work responses and updates to ALP and to over the fence plan.
	+ Action: Contact Branley and FAA about next steps.
1. Obstruction Mitigation Update
	* Status – Identification of trees in process. – no new status this month

c) Maintenance Director Eagar

* + At least one walk behind mower is needed for airport fence line (rocks, debris) and islands next to storage facility. Existing walk behinds repeatedly breaking down. Discuss options.
	+ Projects spreadsheet with priorities and assignments shared last month. Initial assignments made and work days scheduled.
	+ Need to discuss assignments and priorities.
1. **NEW BUSINESS:** Director Eagar

Approve Summer Spectacular Plan Submitted by CPCSD – need to send back airpark parking agreement.

Status of creek cleanout proposals, including plan to engage El Dorado County or EID to cover some or all of the costs.

Review of final plan for Hayward Air Rally to use O61 airport as a waypoint. Final agreement is that they will fly traffic pattern as published.

Multiple request for ultralight access to airport. We need to establish policy and procedures. Suggest ad-hoc committee to study and investigate standard ultralight rules for airport operation and make recommendations.

Motion to re-iterate CPAD no dumping policy

Motion to meet separately to discuss/finalize airport manager position and post.

1. **NEXT REGULAR MEETING:** June 23, 2025
2. **ADJOURNMENT**