



CPAD BOARD SPECIAL MEETING – July 15, 2021
INTERIM AIRPORT MANAGER OPTION
MINUTES - APPROVED

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19 MEETING TO BE
REMOTELY BROADCAST
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Jeff Robertson

1. **7:00PM Call to Order/Roll Call – Called to order at 7:00PM**

TB_A__JR_A__GG_A__KK_A__BS_A__ (P-Present, A-Absent)

Five public attended

2. **PLEDGE OF ALLEGIENCE**
3. **ADOPTION OF AGENDA**

MOTION to adopt Agenda July 15, 2021 Special Meeting of the Board of Directors

Motion: JR Second: KK

TB__Y__JR__Y__GG__Y__KK__Y__BS__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

Agenda adopted without changes

PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

None

4. **NEW BUSINESS:**

a) No fully qualified candidates have been found to date, It is proposed to create an interim position to allow hiring a person highly motivated and with the basic skill set, but not fully qualified in some of the areas in order to provide them work experience and training in this position and relieve the volunteers who are running the airport. We will continue to search for a manager, although it is possible this person can eventually qualify for the regular position at the discretion of the Board.

Director Skaggs – Questions for the Board are 1) is this approach good? 2) What is the pay?

Job description was reviewed. The approach was discussed and agreed to. Discussed several pay amounts and ranges of pay. Agreed that the motion would be for a range of pay to provide flexibility based on candidate qualifications and experience.



MOTION to hire an interim manager at an hourly wage of \$18 to \$21 per hour.

Motion: Second:

TB_Y__ JR_Y__ GG_Y__ KK_Y__ BS_Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

Motion was approved

Discussed if the next Board meeting on July 26 should be in person or Zoom. With the concerns about the COVID variant, the Board agreed to hold the next meeting via Zoom.

4. ADJOURNMENT NEXT REGULAR MEETING: July 26, 2021

Adjourned at 7:27PM