



Resolution 20-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMERON PARK AIRPORT DISTRICT

The Cameron Park Airport District does adopt as follows:

WHEREAS, the Cameron Park Airport District, hereafter call “CPAD”, is a special district lawfully formed pursuant to the California Public Utilities Code Sections 2201 et seq.; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Cameron Park Airport District, within the county of El Dorado, and the state of California:

1. Reviews and adopts the individual documents listed below.
2. The Policies and Procedures in these documents shall take effect immediately upon adoption.
3. These documents will be available on demand in an electronic .pdf file.

	DOCUMENT		ADOPTED?
1.1	CPAD Vision and Mission Statement	Y	N
1.2	CPAD Board Policy and Procedure	Y	N
1.2.1	Meeting Procedure	Y	N
1.2.2	Board Member Duties	Y	N
1.2.3	Filling Vacancies	Y	N
	1.2.3.1 Election Procedure	Y	N
	1.2.3.2 Materials Passed to New Board Members	Y	N

1.2.4	Board Job Descriptions		
	1.2.4.1	Board President	Y N
	1.2.4.2	Board Vice President	Y N
	1.2.4.3	Board Treasurer	Y N
	1.2.4.4	Board Secretary	Y N
1.2.5	Agenda Setting Procedure		Y N
1.2.6	Board Committees		Y N
	1.2.6.1	Committee Chair	Y N
1.3	CPAD Rules of Order		Y N
1.4	<i>Financial Procedures and Policies (PENDING)</i>		
1.5	Personnel Policies		Y N
	1.5.1	Airport Manager Job Description	Y N
	1.5.2	<i>Performance Evaluations (PENDING)</i>	
1.6	Legal Counsel and Legal Opinion Procedure		Y N
1.7	Press Release Procedure		Y N
1.8	Index of Resolutions		Y N
1.9	Organization and Numbering of Documents		Y N
2.0	CPAD Records Public Disclosure		Y N
2.1	CPAD Records Retention		Y N

RESOLUTION 20-04 IS PASSED AND ADOPTED at the Meeting of the Board of Directors held July 27, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

SIGNED:

CPAD Board President

ATTEST:

CPAD Board Secretary

Date: _____