



CPAD BOARD REGULAR MEETING **MINUTES**

Monday, March 23, 2020, 7:00 P.M. open session

FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19
MEETING TO BE REMOTELY BROADCAST
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW

Directors: Burl Skaggs (President), Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

1) 7:02 P.M. Call to Order/roll call

TB P JF A GG P KK P BS P (P-Present, A-Absent)

2) PLEDGE OF ALLEGIENCE - RECITED

3) ADOPTION OF AGENDA - Agenda Adopted as published

4) ADOPTION OF MINUTES:

Adoption of Minutes from Regular Meeting February 24, 2020 Adopted as Published

5) **PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

NONE

6) OLD BUSINESS:

- a. MOTION to transfer previously approved funds for Brandley Engineering to tree trimming and delay project if required. \$4,800.**

MOTION was modified to read:

MOTION to authorize Airport Manager to use the previously approved funds up to \$4,800 budgeted for Brandley Engineering for high priority tree trimming if necessary.

MOTION passed to authorize Airport Manager to use the previously approved funds up to \$4,800 budgeted for Brandley Engineering for high priority tree trimming if necessary.

Motion: BS Second: TB

TB__Y__JF__-__GG__Y__KK__Y__BS__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

- b. ADDITIONAL EMERGENCY ACCESS GATE: Continuing consideration of an incremental access gate through the chain link fence at south end of field. A small grass fire in 2019 demonstrated EMS/Fire have poor access to that area. An additional gate is suggested after coordination with Cameron Park Fire.**

MOTION to engage vendor and install additional access gate to south overrun area, not to exceed \$2,500.

MOTION PASSED to engage vendor and install additional access gate to south overrun area, not to exceed \$2,500.

Motion: BS Second: TB

TB__Y__JF__-__GG__Y__KK__Y__BS__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

- c. Review letter to Sheriff clarifying Public vs Private Streets**

MOTION to send letter to El Dorado County Sheriff.

MOTION TO TABLE INDEFINITELY AND WITHDRAWL THIS MOTION PENDING LEGAL REVIEW

Motion: BS Second: TB

TB__Y__JF__-__GG__Y__KK__Y__BS__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

- d. **UPDATED AIRCRAFT CC&R FAA "RTTF"** Proposed changes to existing narrative and new material for review and discussion. Ongoing efforts are being made to continue to transfer existing documentation to digital format.
- e. **COPS & RODDERS 2020:** Update by CHP representatives and FOCA. Review of draft letter of authorization for event within the District subject to satisfying certain contingencies
- f. **MOTION** to approve Cops & Rodders 2020 event, subject to conditions being met.

MOTION passed to approve Cops & Rodders 2020 event, subject to titling and nomenclature corrections and conditions being met.

Motion: BS **Second:** TB

TB__Y __JF__ - __GG__Y__KK__Y__BS__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

- g. **SOLICITATION FOR VOLUNTEERS TO REVISE AND REWRITE CPAD AND AIRPORT PROCEDURES AND POLICY MANUALS, files can be transmitted via email once we get them scanned.**

7) NEW BUSINESS:

- a. **CPAD and FOCA response to Covid 19 - Community support: How can we help each other?**
KEVIN has three people volunteering to be drivers and help with delivery of essential supplies to residents.
- b. **INFRASTRUCTURE AND FINANCIAL PLANNING COMMITTEE:** Review of work to date

8) COMMITTEE REPORTS:

- a) **FINANCE REPORT** – Presented by Director Kirkegaard

- 9) **AIRPORT MANAGER REPORT:** Presented by Manager Cooksy - written update(s)

10) ADJOURNMENT 8:38 P.M.

NEXT MEETING: April 27, 2020