

# <u>CPAD BOARD REGULAR MONTHLY MEETING – JULY 2020</u> <u>MINUTES</u>

# FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19 MEETING TO BE REMOTELY BROADCAST PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW

# Directors: Burl Skaggs (President), Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

1) 7:00PM Call to Order/Roll Call at 7:00 pm

**TB**\_P\_\_**JF\_P\_\_GG\_**A\_\_**KK P\_\_BS** <u>P</u> (**P**-**Present**, **A**-**Absent**) *Joe Fuller connected by phone after meeting started.* 

- 2) PLEDGE OF ALLEGIENCE
- 3) ADOPTION OF AGENDA

### 1. MOTION to adopt Agenda for June 27, 2020 Regular Meeting of the Board of Directors

Motion: Second:

TB\_Y\_JF\_-\_\_GG\_-\_\_KK\_Y\_\_BS\_Y\_ (Y-YES, N-NO, A-Abstain, /-Absent)

Changed order of Agenda to put Explorer Scout presentation before Old Business

- 4) ADOPTION OF MINUTES
  - 2. MOTION to adopt Minutes from June 22, 2020 Regular Meeting

Motion: KK Second: BS

TB\_Y\_JF\_-\_GG\_-\_KK\_Y\_BS\_Y\_ (Y-YES, N-NO, A-Abstain, /-Absent)

### 5) COMMITTEE REPORTS:

- a) <u>FINANCE REPORT</u> No report, waiting for year-end data, will present revised account numbering and 2021 budget at August meeting. Director Kirkegaard
- b) <u>AIRPORT MANAGER REPORT Mentioned</u> competition with residents for tie down parking, need to consider when reviewing multi aircraft fee update, will need funding for fence addition, hangar door repairs, so far tank insurance within budget amount Manager Cooksy
- c) UPDATE ON PROCUREMENT AND CONTRACTS Nothing to report this meeting TBD
- 6) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

#### a) California Special Districts Association Presentation

Overview of California Special Districts Association

Dane reviewed CSDA scope and encouraged use of their services. Asked for support for HR7073 to distribute stimulus funds to special districts. He is available for any questions. Dave Becker mentioned he strongly supports them a s a resource with good information, asked about new board training classes they offer, 21/2 days around \$675

#### 7) OLD BUSINESS:

a) OBSTRUCTION MITIGATION EFFORTS | REGULAR UPDATE

Continued progress mitigating key trees identified as critical by CalTrans, we believe all critical areas have been completed. CalTrans re-inspection held up by COVID 19 policy.

Trimming will continue in all areas as indicated by required clearances.

Dave Becker suggested we move forward with self-certification and restore night ops instead of wait. No action taken at this time.

b) RESOLUTION 20-04 regarding CPAD Documents

#### 3. MOTION to adopt Resolution 20-04 approving revised CPAD documents.

Motion: Second:

## TB\_Y\_\_JF\_Y\_\_GG\_-\_\_KK\_Y\_\_BS\_Y\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

Resolution passed all presented documents except for the Vision and Mission as a change was proposed to the mission statement which will be reviewed at a later meeting. General agreement with documents with some suggested minor changes. Will consider special meetings to speed up the process for document transitions.

c) OPEN BOARD SEATS: 2020 **Director Skaggs** Reminder of two open Board positions for November 2020 election. Candidates need to submit their information to El Dorado County Elections Office to be on the Ballot. Contact El Dorado County Elections office for further information.

### 8) NEW BUSINESS:

a) Eagle Scout Project Proposal

**MOTION to approve Eagle Scout Project for Emergency Equipment Locker** 4.

Motion: BS Second: TB

### TB\_Y\_JF\_Y\_GG\_-\_KK\_Y\_BS\_Y\_(Y-YES, N-NO, A-Abstain, /-Absent)

Very well-done presentation by Malcom, strong emphasis on safety and has clearly spent some time in thinking about this project. Burl suggested he consider looking into the existing fire extinguisher locations as part of his activity.

c) The Airport Manager is on a well-earned vacation this week

**Director Skaggs** 

**Director Skaggs** 

**Director Skaggs** 

Dane Wadle, CSDA

Malcom Cooksy

Backup people will eventually respond to calls and email and check in periodically to the office, but the office will normally be unmanned.

If anyone wants to run an airport and/or carry the cellphone for a day or two let me know.

9) ADJOURNMENT at 8:30pm

NEXT REGULAR MEETING: AUGUST 24, 2020