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AIRPORT MANAGER'S REPORT: JULY, 2020

"FBO"

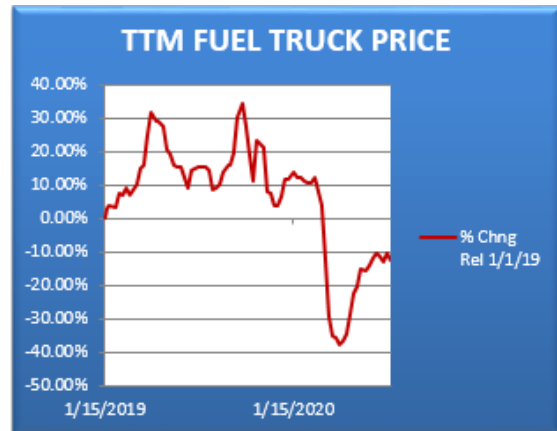
1. TENANT STATUS:

- a. All hangars leased, tiedown ramp *should* be full by August 1. Residents are competing with the airport for rental spaces.
- b. Inquiries for hangar space continues at a brisk pace.
- c. All active tiedown and hangar tenants are current as to rent.
- d. Monthly rent/lease income is stable – market check recommended: The Chief Administrative Officer in El Dorado County is working through their own update to local lease rates and has promised to share that information with CPAD. Tiedown rates are competitive.
- e. No progress toward recovering all or part of the \$8,848.63 debt from former tenant Johnson has stagnated. The amount owed was removed from the CPAD balance sheet as bad debt. I'll evaluate retaining a new contingency-based collections agency.

2. FUEL SYSTEM

a. Price:

- i. Price of fuel off the truck increased starting in May but has stabilized over the last several weeks. Because of the uncertainty in prices, an additional load of fuel was purchased with resulting blended pump price of \$4.069.



- ii. Sales (gallons): Fuel sales continue strong into July and, using a simple straight line extrapolation, should show another increase over sales relative to last year at this time.

	Pump 1	Pump 2	Month Totals	2019
JAN	1,759	1,052	2,811	2,337
FEB	2,321	1,145	3,466	1,353
MAR	356	2,357	2,713	2,446
APR	1,476	1,096	2,572	3,499
MAY	1,259	2,863	4,122	3,048
JUN	2178	1539	4,906	3,266
JUL MTD	1,620	1,653	3,273	
JUL EST			4,612	4,507

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- b. **POLLUTION INSURANCE:** Mentioned las month is the application for renewal of our fuel system was submitted. Since then, the insurance company confirmed that a tightness test (~\$800) will not be necessary this year.
 - c. External cartridge filters were replaced. Evaluated need for the redundant canister filters that are located inside the dispenser cabinet and, after consultation with our Epic safety office, requested Johnson Petroleum to inform as to cost to remove and re-plumb.
 - d. I'm happy to report that following last year's repair to the upper structure of the tanks and subsequent replacement of the cap O-rings, that sumping the tanks yields no moisture or particulates despite significant moisture venting through the exhaust tubes (as it should). Knock on wood!
 - e. The wire on #2 static reel was reduced from 100ft to 50ft in hopes that it will reduce chances of the cable coming out of the reel and wrapping around the spindle. Thanks for the several who spend a few minutes trying to get abandoned wire back on the reel. Reel #1 will get the same treatment. A back-up reel with closed drum is on hand should one of the Cox reels fail again.
3. **OFFICE - GENERAL**
- a. Modest CPAD/O61 office refresh continues, very near completion.
 - b. Constant Contact email metrics indicate approximately 55-60% of airpark owners open District emails; however, the CPAD president's messages score north of 80%!
 - c. **ONGOING:** Collection and parsing of airport-related documents continues. There is a lot of paper to be sorted. Many of the cardboard storage boxes are decades old and have water damage. Evaluating a document server for scanned files.
 - d. **ONGOING:** Open call for old airport pictures: What interesting pictures do you have of Cameron Park Airport?

AIRPORT OPERATIONS

1. **VEGETATION CONTROL**
 - a. The north overrun received a lot of attention by the CalFire inmate crew on June 23 with added excitement of a brush fire that was quickly (but spectacularly) contained. Because of the large response, the runway was closed for approximately 2 hours. The upside of that stressful moment is that we got to meet many of the leaders from our local fire service! There was turnover in a couple senior positions in the last 12 months, so it was good to make contact (despite the circumstances).
 - b. CalFire inmate crew returned to work along the west side of the runway, mid-field. A lot of progress but evident that several days of solid work are still needed to get that area back under control. In some of that area northbound from the 31 numbers (west side), some tractor grading to enable eventual grass mowing is recommended.
 - c. New vegetation control measures along the runway and taxiway works well.
2. **NOISE ABATEMENT & GENERAL OPERATIONS**
 - a. PG&E helicopters are on the prowl; most noise complaints in July have related to their overflights. Please continue to fly quietly.

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3. **PLASI SHINE AND POLISH!**: *“To Lead is to Serve!”*
Board President Burl Skaggs was out there doing what he does so well: swinging wrenches. This month, Burl took on fluffing up the PLASI box that had some parts deserving a cleaning, alignment and general attention. The Imperial Walker is stepping out. Thank you, Burl!



4. **HANGAR LIGHTS**: Continued to replace several fluorescent light tubes to use out our on-hand stock. The ballasts are failing in most of these lights so, in due course, they'll all need servicing and, preferably, replacement with an LED solution.

5. **CHAIN LINK FENCE MATTERS**

- a. In addition to the issue of our perimeter fence hindering access to Hangar 3, the design of the fence at the main gate is insufficient to dissuade anyone from accessing the ramp at the airport office. In order to avoid the fence and gates, one just needs to step up onto the concrete stub-wall and then step around the end of the fence. Options to extend the chain link across the culvert are under evaluation.
- b. The bedding area for deer in the north overrun was removed (heck, they were burned out!). There is still a lot of attractive space for wildlife to the north so, as a part of the proposed Eagle Scout project, a survey of the perimeter fence to located holes or breaks is planned.



6. **BI-FOLD DOORS**: Vortex Industrial inspected our bi-fold hangar doors (H5-H8) and conducted basic maintenance (lubrications, alignment). The inspection generated a squawk list that includes replacing a several limit micro-switches, re-engaging a by-passed interlock (!), and replacing/repairing a cable guide. Separately, Vortex is assessing options to repair or replace the dilapidated track doors on H1-H4. *(picture: complete break in cable guide)*



7. **AWOS**: Annual FAA recertification complete.
8. **MID-FIELD PEDESTRIAN GATE & LOCK**: Priority Item. As an interim fix to secure the mid-field pedestrian gate and chain and padlock were installed. So far, it seems to be working well enough. I only had one visiting pilot as *“What is squawk VFR?”* Really.

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9. **ONGOING: AGING TIEDOWN CHAINS:** This is a standing project that keeps getting demoted. There are chains that are well-rusted and need replacing. A good volunteer project once the chains are acquired. Ongoing.

AIRPORT DISTRICT

1. **INSURANCE:** In addition to the Pollution Policy mentioned above, our annual cycle of insurance renewal is starting. D&O, Property (done), Workers' Comp, etc., are all in the pipeline for evaluation and binding.
2. **LAFCO:** Annual confirmation of District with EDC complete for 2020.
3. **CONFLICT OF INTEREST:** In process of submitting the District's code section relating to BOD and other officer Conflict of Interest statements
4. **ONGOING: TREE ORDINANCE CLARIFICATION:** A letter to the EDC Transportation Commission was prepared and transmitted to the Executive Director asking for guidance on potential conflicts between the County's oak ordinance and directives from CalTrans or CalFire regarding removal or obstructions or fuel reduction, respectively. Response(s) [still] pending.
5. **CARES ACT:** CPAD is still waiting on confirmation that the O61 account in the SOARS system is operational. It's been a long road to obtain our allocated "emergency" Covid funding (\$30,000). Calls in to various ADO contacts as to status.
6. **FY2020 BUDGET:** Needs to be ratified in tandem with Proposition 4 Spending Limit (needs public hearing + adopting Resolution). Suggest targeting the August BOD meeting to ratify and submit our 2020-2021 FY budget.
7. **ONGOING: RUNWAY HEDGES AND TREES:** If you live on the east side of Boeing, please monitor your trees and hedges along the runway fence. The 7:1 slope needs to be maintained and is much lower than one might believe.
8. **ONGOING: BOEING STREET SURFACE MARKING:**
 - a. **PENDING:** Replace the yellow "X" with Caltrans compliant surface marking: Action pending (volunteer effort). Evaluating whether CalTrans money can be available
9. **THINGS O61 COULD USE:** If you have these items as a spare or something you are willing to donate, the airport side of the District could use any of the following. Dropping off at office is helpful or Kevin can come by to pick up.
 - a. Golf cart (CPAD cart stopped working last week!) or Pick Up Truck (seriously)
 - b. High torque drill: larger-chuck drill capable of 1" holes in tree stumps!
 - c. Donations of Round-Up concentrate
 - d. Bottle-jack for the AOG shed