



CPAD BOARD REGULAR MONTHLY MEETING – November 22, 2021

AGENDA

**FACE TO FACE MEETINGS ARE RESUMING
MEETING ATTENDANCE VIA VIDEO CONFERENCE IS AVAILABLE
PHONE AND/OR VIDEO CONFERENCE INFORMATION IN MEETING ANNOUNCEMENT**

Directors: Diane Shariff, Glenn Gordon, Knud Kirkegaard, Jeff Robertson, and Terry Bohlen

1. 7:00PM Call to Order/Roll Call

DS____ GG____ KK____ JR____ TB____ (P-Present, A-Absent)

2. PLEDGE OF ALLEGIENCE

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for November 22, 2021 Regular Meeting of the Board of Directors

Motion: Second:

DS____ GG____ KK____ JR____ TB____ (Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

MOTION to adopt Minutes from October 25, 2021 Regular Meeting of the Board of Directors

Motion: Second:

DS____ GG____ KK____ JR____ TB____ (Y-YES, N-NO, A-Abstain, /-Absent)

Special Presentation by CHP Volunteers

5. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Kirkegaard

b. AIRPORT MANAGER REPORT

Manager Coutches

Repair to containment for #1 fuel system tank status

Hanger Door maintenance / repair status



- Runway lights radio control; UPS installed
- Fuel sales
- Mowing report
- Fence Repair Status
- Fence Insurance Claim status
- North gate repair
- Other repairs
- Fuel hose replacement status
- Fire Extinguisher upgrade status
- Landscaping debris on approach end of Runway 31 issue

c. UPDATE ON PROCUREMENT AND CONTRACTS Director Bohlen
 Fuel system repair contract initiated at NTE \$4,000 which is within previously approved amount. Likely addition costs required due to extensive repairs. – See Manager’s report

d. VOLUNTEER SERVICE REPORT Director Bohlen
 Since the last Board Meeting -about TBS hours. Excellent support by resident volunteers!

6. **PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

7. OLD BUSINESS:

- a) Discuss preparation status and scheduling of public meeting on District financial status and forecast and measure. Propose TBD. Director Bohlen
- b) Discuss preparation status fuel system replacement public meeting as part of financial meeting. Director Bohlen
- c) Update from Dave Becker on obstruction mitigation for Sudbury property. David Becker
- d) Update from Dave Becker on street jurisdiction process. David Becker
- e) Audit status Director Kirkegaard
- g) Airport Signage Update Plan – in work, target briefing at February 2022 Board Meeting Manager Coutches



- h) Obstruction Mitigation Update Director Bohlen
- i) Painting TAXI on each end of Boeing, status- Director Gordon

8. NEW BUSINESS:

- a) Report by Infrastructure and Finance Committee Meeting, held Thursday, November 18. Financial analysis and preparation for public meeting on District Financial Status and Forecasting, and Measure schedule.
- b) Proposal by Foothill Flight Center to change their hangar lease: Increase the rent and extension of lease term. Consideration by Board process recommendation.

8. ADJOURNMENT NEXT REGULAR MEETING:

January 24, 2022

No December Board Meeting