



CPAD BOARD REGULAR MONTHLY MEETING - JULY 24, 2023
MINUTES – PENDING
IN-PERSON MEETING
IN ROBERTSON’S HANGAR - 3188 BONAZA DRIVE

Directors: Diane Shariff, Greg Wright, Mark Eagar, Jeff Robertson, and Terry Bohlen

1. 7:11 PM Call to Order/Roll Call *Public attendees: 04*

2.

DS P GW P ME P JR P TB P (P-Present, A-Absent)

3. PLEDGE OF ALLEGIANCE: TB

4. ADOPTION OF AGENDA

MOTION to adopt Agenda for the July 24, 2023 Regular Meeting of the Board of Directors

Motion: TB **Second:** DS

DS Y GW Y ME Y JR Y TB Y (Y-YES, N-NO, A-Abstain, /-Absent)

5. ADOPTION OF MINUTES

a) **MOTION** to adopt Minutes from the June 26, 2023 Regular Meeting of the Board of Directors

Motion: TB **Second:** GW

DS Y GW Y ME Y JR Y TB Y (Y-YES, N-NO, A-Abstain, /-Absent)

6. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Shariff

June 2023 financial report

- * *Ended FY in good overall position*
- * *Slight Decline in assets*
- * *CALTRANS grant received (\$10K)*
- * *Insurance, mowing and AWOS fees were only large expenditures.*
- * *Reviewed requirements for credit cards.*



b. AIRPORT MANAGER REPORT

Manager Coutches

- Fuel Sales June: 3804 gallons. Up 1% from last year.
 - Fuel Load received 7/20. Fuel Price will remain the same at \$5.99
- Tenant leases: All but 3 Tie-Down tenants renewed. Spots currently being filled by waiting list. All hangar tenants renewed their leases.
- Received updated draft letter from Charlie Langdon for T-Hangar Letter regarding usage fees.
 - See attached documents.
- Received training on tar patching machine from Dave Becker with Director Eagar. Will coordinate with Director Eagar to create work party to fix cracks in the northern taxiway.

c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

- No updates

d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in May -about 235 hours. Continued excellent support by resident volunteers!

Highlights: TBS

7. PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

** No comments*

8. OLD BUSINESS:

a) Obstruction Mitigation Update

Director Bohlen

- *Status – no update. Next action is to determine which trees at North end that need to be cut/trimmed. Started planning for RWY 13*

b) T-Hangars airport access Fee & Payment Plan

Director Bohlen

- *Letter in review by Charlie Landon. Current status briefed by Manager Coutches.*

c) Maintenance

Director Eagar

- *Will start working crack in August. Work day in planning phase.*
- *Phil recommended using ¾" crushed rock for large gaps/cracks.*

d) Street Maintenance

Director Wright

- *Three vendors came to airpark to examine streets and make recommendations.*
- *Bid 1 - \$220 K*



- *Bid 2 - Pending*
- *Bid 3 - Pending*

e) Action Item: Ordinance education

* *Manager will send out email to all residents in the coming week.*

8. NEW BUSINESS:

a) Review of proposed District budget for Fiscal Year 2022/23

Director Shariff

- *Reviewed proposed services needed in the coming years and discussed changes.*
- *Discussed contingency funds*
- *Discussed end of street barrier requirements/cost.*
- *Remove write offs*

9. NEXT REGULAR MEETING: August 28, 2023

10. ADJOURNMENT 8:45