

CPAD BOARD REGULAR MEETING AGENDA

Monday, February 25, 2020, 7:00 P.M. open session Meeting to be held at the Ross Hangar, 3239 Baron Ct, Cameron Park, CA Directors: Burl Skaggs (President), Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

1)	7:00PM Call to Order/roll call
	TBJFGGKK BS (P-Present, A-Absent)
2)	PLEDGE OF ALLEGIENCE
3)	ADOPTION OF AGENDA
4)	ADOPTION OF MINUTES:
	a) Adoption of Minutes: Special Meeting January 06, 2020
	b) Adoption of Minutes: Regular Meeting January 27, 2020
5)	PUBLIC FORUM/PUBLIC COMMENT : Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.
6)	OLD BUSINESS: a) OBSTRUCTION LIGHT 3 CONSULTING: RFQ/RFP response from Brandley Engineering to undertake basic analysis of south ridge tree mitigation alternatives and evaluate appropriate steps with FAA and Caltrans.
	1. MOTION to engage Brandley Engineering to undertake necessary survey, analysis and filing of 7460 form(s) with the FAA in pursuit of resolving priority obstructions to the RWY 31 approach, not to exceed \$4,800.
	Motion: Second:
	TB JF GG KK BS (Y-YES, N-NO, A-Abstain, /-Absent)

b) OBSTRUCTION MITIGATION EFFORTS | REGULAR UPDATE:

Continued trimming of in-CPAD trees. Need to accelerate. Thanks to all for continued ii. cooperation.

i.

- Request for verification of activity and commitment to cut or trim obstruction trees: BOD letters to CPAD property owners.
- c) FISCAL AUDITS FY17-18 & FY 18-19: Ongoing
- d) AIR PARK SELF STORAGE: Development project is alive with Design Review application submitted to El Dorado County and Cameron Park CSD. Manager and Mr. Becker attended CSD architectural review meeting (Jan 27, 2020) and Manager and Director Skaggs attend EDC Technical Advisory Committee meeting(Feb 3, 2020).
- e) CPAD MID- AND LONG RANGE FINANCIAL PLANNING: Update by Director Knud Kirkegaard
 - nq

	2. MOTION to approve Resolution No. 20-1 to form Infrastructure & Financial Planning Committee.
	Motion: Second:
	TBJFGGKKBS (Y-YES, N-NO, A-Abstain, /-Absent)
f)	OFFICE RENOVATION: Motion to approve proposal for office renovation. Revised plan for replacing fixtures, carpet, lights and paint as proposed at January Regular Meeting. \$1,500 approved in FY2018 budget but never spent. Revised requested budget of \$2,500 is inclusive of previously approved amount.
	2. MOTION to approve Proposal to Renovate CPAD Airport Office not to exceed \$2,500.
	Motion: Second: TBJFGGKKBS (Y-YES, N-NO, A-Abstain, /-Absent)
g)	ADDITIONAL EMERGENCY ACCESS GATE: Proposal for new (incremental) gate through the chain link fence at south end of field (near corner of Cameron Park Drive and Oxford). A small grass fire demonstrated we have poor access for CalFire/EMS to that area. There is a gate at Dave's Rental Car which may be blocked due to parked vehicles. There is a gate near Mr. Byrne's residence, but terrain is not favorable to fire trucks. An additional gate is suggested after coordination with Cameron Park Fire.
	3. MOTION to engage vendor and install additional access gate to south overrun area, not to exceed \$2,500.

7) NEW BUSINESS:

Motion:

a) COPS AND RODDERS 2020 STATUS UPDATE:

Second:

- \$1,500 received from CHP from last year's event. Deposited into street maintenance account
- ii. Selected date (Sep 26, 2020)
- Expected material changes, if any iii.
- Table BOD approval to March Regular Meeting to allow Public Comment

TB___JF___GG___KK___BS____ (Y-YES, N-NO, A-Abstain, /-Absent)

b) DETERMINATION OF EDC SHERIFF & CHP JURISDICTION WITHIN AIRPARK:

i. Rise in crime incidence within the Airpark and, generally, within Cameron Park

- c) **NEW AIRPARK CONTSTRUCTION:**
 - i. EID street repair process
 - ii. Advising new residents on landscaping limitations (specifically, don't plant tall tree species)
- d) <u>CPAD AND AIRPORT INFORMATION AND ORGANIZATION</u>
- e) <u>UPDATED AIRPORT ACCESS REQUIRMENTS</u>
- f) <u>UPDATED CC&R FOR AIRCRAFT OPERATIONS AND FAA "THROUGH THE FENCE" REQUIREMENTS</u>
 For review and discussion
- g) <u>SOLICITATION FOR VOLUNTEERS TO REVISE AND REWRITE CPAD AND AIRPORT PROCUEDURES AND POLICY MANUALS</u>
- 8) COMMITTEE REPORTS:
 - a) FINANCE REPORT Director Kirkegaard
- 9) AIRPORT MANAGER REPORT: Manager Cooksy written update(s)
- 10) ADJOURNMENT

NEXT MEETING: March 23, 2020