



**CPAD BOARD REGULAR MONTHLY MEETING – JUNE 24, 2024  
MINUTES – APPROVED  
IN-PERSON MEETING  
IN ROBERTSON’S HANGAR - 3188 BONANZA DRIVE**

**Directors: Chris Cockrell, Greg Wright, Mark Eagar, Jeff Robertson, and Terry Bohlen**

**1. 7:03 PM Call to Order/Roll Call**

**CC P GW P ME P JR P TB A (P-Present, A-Absent) Public Present: 2**

**2. PLEDGE OF ALLEGIANCE: ME**

**3. ADOPTION OF AGENDA**

**MOTION** to adopt Agenda for the June 24, 2024 Regular Meeting of the Board of Directors

**Motion: ME Second: CC**

**CC Y GW Y ME Y JR Y TB / (Y-YES, N-NO, A-Abstain, /-Absent)**

**4. ADOPTION OF MINUTES**

a) **MOTION** to adopt Minutes from the April 22, 2023 Regular Meeting of the Board of Directors

**Motion: ME Second: JR**

**CC Y GW Y ME Y JR Y TB / (Y-YES, N-NO, A-Abstain, /-Absent)**

b) **MOTION** to adopt Minutes for the May 20, 2024 Special Meeting of the Board of Directors

**Motion: ME Second: GW**

**CC Y GW Y ME Y JR Y TB / (Y-YES, N-NO, A-Abstain, /-Absent)**



## 5. COMMITTEE REPORTS:

### a. FINANCE REPORT

Director Cockrell

May 2024 financial report

- ☐ Director Cockrell reported all metrics on track (no anomalies). No questions from board.

### b. AIRPORT MANAGER REPORT

Manager Coutches

- Fuel Sales April: 5689 gals, up 55% from last year due to low price. May: 4416 gals, up 14% from last year. Fuel delivery on 6/20/2024, new price is \$5.45
- Mowing: Completed second pass of the field but will need a third before the end of the season.
- Transient and Fuel Signs have arrived, and the signs will be installed shortly
- AWOS Inspection 6/20/2024: Weathervane has been moved up to determine if wind conditions will be more accurate
- Summer Spectacular 6/22/2024
- UST Inspection: 6/24/2024

### c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

N/A

### d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in February:-about TBD hours. Continued excellent support by resident volunteers!

Highlights: Board Meeting preparation, fuel sales, financial reporting, TBD

## 6. **PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

- Phil Albee had an encounter with a Pest Extermination door to door vendor (Aptive Pest Control). Did not have proper permits or county licenses. Very aggressive and seem to target seniors. After being rejected, the vendor went into Phil's hangar and attached flyers to his airplane (also illegal). BEWARE.



**7. OLD BUSINESS:**

a) Airport Layout Plan Manager Coutches  
Status: **Brandley Engineering Proposal Exhibit "A"**

b) Obstruction Mitigation Update Director Bohlen  
• Status – No changed. Identification of trees in process

c) T-Hangars airport access Fee & Payment Plan Manager Coutches  
a. Status: **Completed**

d) Maintenance Director Eagar  
a. Status and Work Parties: **Had two spray groups and a group using chipper on brush.**

e) Street Maintenance Director Wright  
• No update

f) CPAD Policy Updates Director Bohlen  
a. Status deferred to next board meeting

**8. NEW BUSINESS:**

a) **RTTF Agreement Approval Prior to FAA Submittal**

**Discussion:** The Residential Through The Fence (RTTF) Agreement has been drafted to be sent to the FAA as part of our efforts to secure federal funding. This policy would require residents to sign agreements with the airport to have continued use of airport gates. The airport is also requesting approval for the application of alternate codes to enforce signatures.

**MOTION** to approve RTTF agreement prior to FAA submittal, to collect signatures, and cut over to a new gate code in 60 days

Motion: JR      Second: CC

**CC \_\_\_ GW \_\_\_ ME \_\_\_ JR \_\_\_ TB \_\_\_ / \_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)**



b) **Brandley Engineering Proposal for Engineering Services to prepare Exhibit “A” Property Map for Cameron Park Airport**

**Discussion:** Part of the Airport Layout Plan (ALP). Bid \$13,000. Funded from Restricted Airport Maintenance account. Review letter, date June 18, 2024

**MOTION** to approve contracting with Brandley Engineering

Motion: ME Second: GW

CC    Y    GW    Y    ME    Y    JR    Y    TB    /    (Y-YES, N-NO, A-Abstain, /-Absent)

c) **Resolution 23-02 Declaring an Election Be Held in its Jurisdiction**

**Discussion:** General election to fill three open Board of Directors seats at the end of terms in December 2024

**MOTION** to adopt Resolution 23-02 approving general election on November 5<sup>th</sup>, 2024

Motion: CC Second: JR

CC    Y    GW    Y    ME    Y    JR    Y    TB    /    (Y-YES, N-NO, A-Abstain, /-Absent)

d) **Resolution 23-03 Opposition to INITIATIVE 21-0042A1**

**Discussion:** Dane Wadle from CSDA presented at the May Special meeting to discuss the initiative titled “LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT.”

**MOTION** to adopt Resolution 23-03 opposing INITIATIVE 21-0042A1

Motion: CC Second: GW

CC    Y    GW    Y    ME    Y    JR    Y    TB    /    (Y-YES, N-NO, A-Abstain, /-Absent)

e) **Annual Hangar Lease Base Rent Increase**

**Discussion:** Continuation of Ad Hoc Committees recommendation for continual hangar rent increases. CPI from April Report is 3.4%

**MOTION** to approve increase of Hangar Lease Base Rent

Motion: JR Second: CC

CC    Y    GW    Y    ME    Y    JR    Y    TB    /    (Y-YES, N-NO, A-Abstain, /-Absent)



f) **OPEN BOARD SEATS: 2024**

Director Eagar

Announcement and notice of three open Board positions for November 2024 General Election. Candidates need to obtain forms beginning July 15 and file to El Dorado County Elections Office by August 9 to be on the Ballot. Contact CPAD office for further information.

Three Full Terms to be elected will Expire 12/02/2024

The qualifications of a nominee and of an elective officer of the district are as follows: Registered Voter within the District

Declaration of candidacy forms for eligible candidate desiring to file for any of the elective offices may be obtained from the **Elections Department at 3883 Ponderosa Rd Shingle Springs, CA 95682**. Forms shall be available commencing on July 15, 2022, before the election, and shall be filled with the Elections Department, in person no later than 5:00 p.m., August 9, 2024, before the election.”

- Mark Eagar to set up ad hoc group to recruit new board members for November Election.

**9. NEXT REGULAR MEETING: July 22, 2024**

**10. ADJOURNMENT 8:07**