



## CPAD BOARD REGULAR MEETING AGENDA

Monday, September 23, 2019, 7:00 P.M. open session  
Meeting to be held at the Ross Hangar, 3239 Baron Ct, Cameron Park, CA  
Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

1) 7:00PM Call to Order/roll call

TB \_\_\_ JF \_\_\_ GG \_\_\_ KK \_\_\_ BS A (P-Present, A-Absent)

2) PLEDGE OF ALLEGIENCE

3) ADOPTION OF AGENDA

4) ADOPTION OF MINUTES: Regular Meeting held August 26th, 2019

5) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

6) OLD BUSINESS:

a) COPS & RODDERS: Insurance certificate and event permit were received from EDC and CHP; Current assertion by FOCA and CHP on "Cops and Rodders" preparations / status is the event is ready to proceed.

i) **MOTION**: Approve plan for Cops & Rodders event to be held on September 28, 2019.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

TB \_\_\_ JF \_\_\_ GG \_\_\_ KK \_\_\_ BS A (Y-YES, N-NO, A-Abstain, /-Absent)

b) RECORDS RETENTION: In light of adopting the records retention policies as promulgated by El Dorado County LAFCO, the District will retain aural recordings of Board of Directors meetings for sixty (60) days but, in no instance, will such recordings be discarded before the meeting's minutes have been transcribed to a writing and adopted by the Board.

i) **MOTION**: Beginning with Fiscal Year 2019, second quarter, the digital recordings of meetings of the Board of Directors shall be retained for a minimum of sixty (60) days from the date of the meeting and then discarded; however, in no instance shall such recordings be discarded before the meeting's minutes have been transcribed to a writing and adopted by the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

TB \_\_\_ JF \_\_\_ GG \_\_\_ KK \_\_\_ BS A (Y-YES, N-NO, A-Abstain, /-Absent)

- c) SURFACE MARKINGS: Boeing Road will receive new surface markings to warn approaching pilots of the residential street. Disagreements regarding jurisdiction and authority to direct what surface marking (if any) is required. Manager is exploring.

**7) NEW BUSINESS:**

- a) ASSOCIATION OF CALIFORNIA AIRPORTS ANNUAL CONFERENCE: Director Bohlen and Airport Manager Cooksy attended the annual general membership meeting from September 11 to September 13, 2019. See separate report for further details.
  - i) Discussion with designated FAA planner for O61 (Fernando Ynez) regarding process to apply for ACIP grant funding and annual entitlement accumulation
  - ii) Discussion with Tarek Tabshouri, CalTrans Aero transportation engineer regarding process for obtaining annual \$10,000 entitlement grant and, separately, applying for matching funds for an eligible FAA 90% grant.
  - iii) Discussion with Laurie Suttmeier, manager SFO-ADO, regarding surface markings on Boeing Road.
  - iv) Introduction to Amy Choi, recently appointed Chief of the Caltrans Division of Aeronautics
  - v) Meetings with candidate civil/airport engineering firms (consultants) for advancing O61 rehabilitation programs (including Airport Layout Plan, grant applications, regulatory, etc.).

**8) COMMITTEE REPORTS:**

- a) Finance report - deferred

**9) AIRPORT MANAGER REPORT:** Manager Cooksy - written update(s)

**10) ADJOURNMENT**