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## AIRPORT MANAGER'S REPORT: MAY, 2020

### "FBO"

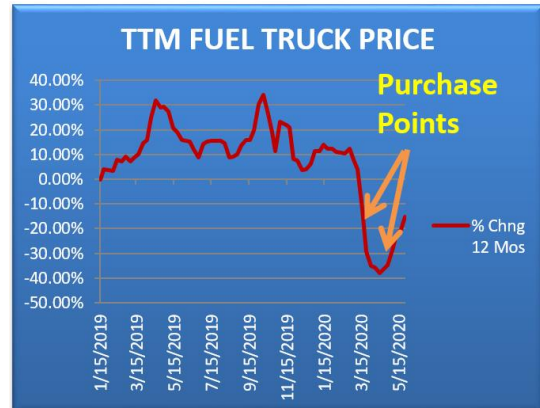
#### 1. TENANT STATUS:

- a. All hangars leased, new tiedown tenant bringing vacancy to two (2) open spots. Potential tenant for one additional tiedown pending.
- b. All active tiedown and hangar tenants are current as to rent.
- c. Monthly rent/lease income is stable – market check recommended
- d. Regular inquiry with collection agency regarding the \$8,848.63 debt; No recent developments.
- e. Transient payments are sporadic.

#### 2. FUEL SYSTEM

##### a. Price:

- i. CPAD took advantage of the lower wholesale fuel prices by purchasing an additional 8,000 gallon load of 100LL in mid-May. At the time fuel prices bottomed-out, there wasn't sufficient tank volume ("ullage") to receive a full load. Receiving less than a full 8,000 gallon load has less appealing prices, so waiting until there was sufficient storage available was the best economic option. Current retail pricing reflects the blended cost of the fuel in the tank, which is market-competitive. The result is a generous on-hand fuel inventory that may carry O61 through the summer at the improved pricing.



##### ii. Sales (gallons)

	Pump 1	Pump 2	Month Totals	2019
JAN	1,759	1,052	2,811	2,337
FEB	2,321	1,145	3,466	1,353
MAR	356	2,357	2,713	2,446
APR	1,476	1,096	2,572	3,499
MAY	1,259	2,863	4,122	3,048

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Covid 19 had a significant deleterious impact on April fuel sales, especially as compared to same month, 2019. Regular commuters flew less and the flight schools were significantly off as in-aircraft instruction was suspended. May rebounded well despite rain.

- b. Preparing for annual fuel system and dispensing practices inspection and review by our vendor, Epic. Needs to be finished, but not an urgent item as the evaluation is presently undertaken remotely. New fuel filters on order.
- c. Grommets around the cast-iron fuel filler ports (in the ground) were replaced last year; so far, the tanks have been free of even trace water. So far, so good, as we enter the dry summer months.
- d. POLLUTION INSURANCE: Notice from our underwriter is received stating the annual renewal application is coming in the next month. A vacuum test will likely be needed as an ongoing task. No cause for concern beyond our in-ground tanks are one year older (>31 yrs). Stay tuned.
- e. Other vendors call to ask about winning CPAD's fuel business. All confirm they use the same dispatch services, so it's almost 100% a narrow margin pricing game. So far, no tremendous advantages detected that compel a vendor change. As part of a package to update the fuel system, there may be a more enticements worth considering.

### 3. OFFICE - GENERAL

- a. June is the last month of Fiscal 2019; records-keeping will start afresh with new files, etc., in July. Getting this established now will enable a more streamlined audit experience in 2021 when it will be time to undergo the FY19 and FY20 audits.
- b. Modest CPAD/O61 office refresh continues.
- c. Constant Contact is working well to effectively get notice to the District members and airport enthusiasts. This communication method is a vast improvement for both constituent awareness and District compliance with meeting rules. Metrics show that our CPAD property owner open the emails about 50% of the time.
- d. ONGOING: Collection and parsing of airport-related documents continues. There is a lot of paper to be sorted. Many of the cardboard storage boxes are decades old and have water damage. Evaluating a document server for scanned files.
- e. ONGOING: Open call for old airport pictures: What interesting pictures do you have of Cameron Park Airport?

## AIRPORT OPERATIONS

### 1. VEGETATION CONTROL

- a. The 2020 Weed Season is here! We need to mow until the full-on heat arrives and grass stops growing. Please check in with Office if you can help.
  - i. CPAD will have to invest in some form of vehicle to pull the mower deck. Mr. Bigler is graciously supplying his ATV, but at 70 miles per episode, this shouldn't be expected as routine. Acknowledging here the unfortunate outcome of the

attempt to purchase a Kubota in 2017, but that doesn't change the need to cut the airport's grass.

- b. The south overrun near Oxford remains on the CalFire watch-list. CalFire's inmate crew will work that area on June 4-5 to reduce brush; a perimeter fire ring is necessary.
  - i. Goal is to eventually have that area bulldozed to a "mow-able" condition. First bid came in prohibitively expensive, so searching for alternative.
- c. New vegetation control measures along the runway and taxiway works well.

2. SOUTH EMERGENCY GATE AT OXFORD:

Following a small grass fire last summer that demonstrated difficult access by the fire crew, an additional gate at the south perimeter fence was installed in consultation with CalFire. In hopes that it never needs to be opened, the gate will be secured with a Knox lock for emergency services with associated placard.



3. UTILITY BOX AT FUEL SHED: The storage box

next to the fuel island is coming together and contains blocks and the dolly fabricated by Tim Carr and others for lifting disabled aircraft off of the runway (flat tires). If anyone's home shop has extra bottle jacks or floor jacks, those will be great additions to the kit. Plan will be to add a handheld radio so helpers can monitor CTAF.



- 4. PLASI REPAIR: Director Skaggs assessed the PLASI system and found several broken or worn parts that would keep it from being fully functional when returned to service. Rewiring certain parts of the redundant light bulb mechanism and overall cleaning of the system have it back in operable condition.
- 5. RUNWAY LIGHTS: Director Skaggs, with able assistance of Director Bohlen, assessed condition of the runway lights and made repairs as necessary (certain transformers, fittings, etc.). Well done, Burl and Terry!

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6. **JUNK REDUCTION:** Two trips to the EDC Refuse Transfer Station to dispose of debris behind the fuel shed, stored in hangars, and clogging the office. Thanks to Jim Edixon for use of the rad-red-truck to get that overdue task done.
7. **POWER OUTAGE:** The first power outage of the season occurred in late May, taking the south gate (and many homes) out of service. South gate was manually opened (North gate not impacted by outage).
8. **SCOUT BENCH REHAB:** Special thanks to Gus and Bob Byrne and Jerry Busch for refreshing the Lindbergh Bench at the south gate. Well done, gentlemen!
9. **ONGOING: MIRA LOMA GATE ACCESS CARDS:** Working on re-setting the antiquated SecuraKey 600e system so that additional access cards are available. Problem persists that new cards cannot be added to the roster of approved card-holders. Covid has slowed service calls, but effort continues.
10. **ONGOING: AGING TIEDOWN CHAINS:** This is a standing project that keeps getting demoted. There are chains that are well-rusted and need replacing. A good volunteer project once the chains are acquired. Ongoing.
11. **ONGOING: CENTER PEOPLE GATE LOCK:** The combination lock on the midfield Cameron Park Drive gate is broken (again). The gate is allowed to slam shut which hurts the locks mechanism. Need to find a more robust lock and then fabricate a mounting plate.
12. **NOISE ABATEMENT & GENERAL OPERATIONS**
  - a. **NOISE:** Only (1) noise/overflight complaint; otherwise, a “quiet” May. Thank you.



## AIRPORT DISTRICT

1. **CARES ACT:** Considerable effort by Director’s Kirkegaard and Skaggs to correct information in the FAA database regarding the airport’s payment system (SOARS, DELPHI) and old Dunn & Bradstreet information. All are critical for obtaining grant funding and were incorrect in the various databases.
2. **FY2020 BUDGET:** Needs to be ratified in tandem with Proposition 4 Spending Limit (needs Public hearing + adopting Resolution)
3. **RUNWAY HEDGES AND TREES:** if you live on the east side of Boeing, please monitor your trees and hedges along the runway fence. The 7:1 slope needs to be maintained and is much lower than one might believe! Don’t shoot the messenger!
4. **ONGOING:** Cops-n-Rodders; still set for September 26th. No new updates.
5. **SELF-STORAGE PROJECT:** No new information since last report.
6. **ONGOING: BOEING STREET SURFACE MARKING:**

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- a. PENDING: Replace the yellow "X" with Caltrans compliant surface marking: Action pending (volunteer effort). Evaluating whether CalTrans money might be available
7. THINGS O61 COULD USE: If you have these items as a spare or something you are willing to donate, the airport side of the District could use any of the following. Dropping off at office is helpful or Kevin can come by to pick up.
  - a. Golf cart (CPAD cart stopped working last week!) or Pick Up Truck (seriously)
  - b. High torque drill: larger-chuck drill capable of 1" holes in tree stumps!
  - c. Hand held radio(s) – For use with volunteers and the new Emergency Box
  - d. Donations of RoundUp concentrate